

**Question 246 (Reference Question 155):** Please define the “final project report including lessons learned (end of project)” required for the soil and groundwater remediation (page 4 of Section L, Attachment L-3). Is this equivalent of the remedial action complete report, a declaration that the Remedy is Operational and Functional, or a report on contractor actions within the period of the contract?

**Answer:** Section L.31(2) Criterion 2 – Technical and Management Approach (Sample Task) and Attachment L-3, Section 4.3.2, 5th bullet. The Final Project Report and Lessons Learned are not equivalent to the remedial action complete report or a declaration that the Remedy is Operational and Functional. The Final Project Report and Lessons Learned are requirements under DOE Order 413.3A as stated in the 5th bullet. **Question 155 Clarification:** It is not clear to offerors how this answer relates to the Sample Task Deliverables List (STD L) item #20 “Final Project Report (soil and ground water cleanup)” The source for STD L 20 is given as “CERCLA Regulations and Requirements” but the title matches the requirement from DOE O 413.3A, not the title of a CERCLA document. All of the other documents identified under the 5<sup>th</sup> bullet of 4.3.2 have a corresponding STD L number (15, 16, 17, 19, 20?, 21, 22) which leaves the requirement for the content of STD L #20 unclear. Offerors must understand DOE's intent if they are to meet the requirement to summarize contents of required deliverables.

**Answer:** Section L.31(2) Criterion 2 – Technical and Management Approach (Sample Task) and Attachment L-3, 6.0 Sample Task Deliverables List (STD L) item #20 “Final Project Report (soil and ground water cleanup)” should be the Final Project Report as defined by DOE Order 413.3A and not as defined under CERCLA as stated. The solicitation will be amended.

**Question 247 (Reference Question 177):** The RFP specifically states that the contractor should “Use of the government provided WBS structure presented in Schedule 4 of the Cost Templates is mandatory.” In several cases there are activities that are specifically defined in the Environmental Cost Element Structure (ECES) codes but DOE has not provided a WBS (ECES) code in the RFP. For example, the contractor is to provide a Public Outreach Plan which would fall under the ECES code for “Community Relations Plan” of 0.3.06. However, DOE has not provided this WBS code. Should the contractor use the WBS code 2.4.03.13.9X “Other Plans” for the plan or can the contract add the ECES code 2.4.03.06 to the WBS?

**Answer:** Section L.32, Attachment L-5 and Attachment L-6. The WBS is defined for the site to level 4. Below level 4, the ECES codes contained in Attachment L-5, Schedule 4 and Attachment L-6 should apply, where appropriate. Attachments L-5 Cost Template and Instructions and Attachment L-6 Sample Direct Labor Hours Template will be revised. The solicitation will be amended. **Question 177 Clarification:** This is only one of many questions and answers that address difficulties with the WBS as presented in L-5 Schedule 4. The answer that “The WBS is defined for the site to level 4” is not true for the current ER WBS. In this specific case the WBS is currently defined to level 2 (e.g., 8.01, 2.02, 3.02, 4.02, etc). It is understood that the WBS in Schedule 4 will be revised in an amendment. If this amendment does present a WBS to level 4 there will almost certainly be variances from WBSs and corresponding schedules offerors have prepared to date. Will the amendment provide offerors with an opportunity to obtain further clarification in the event of critical discontinuities?

DOE reference to a “level 4” WBS is not clear. For example, ECES identifies level 4 as, by way of example, 2.02.01.01 Project Management. When DOE refers to “level 4” is the intent, for example, 1.2.02.01 Project Management/Support/Administration (for ER) and 2.4.02.01 Project Management/Support/Administration (for DD&R). Clarification of the meaning of “Level 4” would greatly assist offerors. Will DOE include this clarification in the amendment? Offerors must understand DOE's intent if they are to meet the mandatory requirement to use the government provided WBS.

**Clarification:** Will DOE specify a method and process for obtaining further clarification, if needed, regarding requirements specified in the amendment?

**Answer:** Section L, Attachment L-5, Schedule 4 and Attachment L-6. Offerors should provide cost data at the ECES levels presented in Attachments L-5, Schedule 4 and Attachment L-6. All WBS elements are not defined to the ECES level 4. Some WBS elements are defined to the ECES level 2, some to the ECES level 3, and one to the ECES level 4. Offerors should use the WBS elements as defined to the ECES levels presented in Attachment L-5, Schedule 4 and Attachment L-6. Offerors may use lower ECES levels, using the ECES guidelines; however, it is not required.

**Question 248:** In the example provided for the Schedule 4 worksheet, WBS elements are numbered 2.4.01 “MRB D&D Program Management Support and Infrastructure” and 2.4.02, “MRB D&D Project Management and Support”. According to the ECES Training Manual, the first level of the WBS should correspond to the phase of the project. In the example provided, however, it appears that perhaps the first level is meant to correspond to the Area (1.x for Area A and 2.x for Area B) of the sample problem. Also, if that is the case, wouldn’t the example for Program Management Support & Infrastructure be numbered 2.8.01 instead of 2.4.01? Should the level 1 WBS for the sample task correspond to the phase as directed in the ECES Training Manual, or is there an alternative numbering scheme that should be used?

**Answer:** Section L, Attachment L-5, Schedule 4. The WBS entries numbered “2.4.01” and “2.4.02” in Attachment L-5, Schedule 4 are in error. The correct WBS entry would be “8.01” for “MRB D&D Program Management Support & Infrastructure” and “4.02” for “Project Management & Support”. The Level 1 Phase is the first number in the WBS sequence, followed by Levels 2-4, as applicable. The solicitation will be amended.

**Question 249:** In the response to Question #176, DOE stated “Offerors must provide the information at level 4 at a minimum.” And in the response to Question #177, DOE stated “The WBS is defined for the site to level 4.” However, the WBS presented in Attachments L-5 and L-6 is defined to ECES level 2, with some elements defined at ECES level 3 and one element defined at ECES level 4. Are offerors required to provide the cost data at ECES level 4 for all elements, or are offerors required to provide cost data at the WBS levels presented in attachments L-5 and L-6?

**Answer:** See answer to Question 247.

**Question 250:** Attachment L-5 and L-6 identify a WBS element **4.03.15** “Decommissioning Plan”. According to the All Level ECES located at [http://www.em.doe.gov/stakepages/acefiles/Levels\\_3-5\\_Final.xls](http://www.em.doe.gov/stakepages/acefiles/Levels_3-5_Final.xls), the level 3 element .03.15 only applies to phases 1, 2, and 3, but not phase 4. Please verify that element 4.03.15 should be included in the WBS as a phase 4 element.

**Answer:** Section L, Attachment L-5, Schedule 4 and Attachment L-6. Offerors should include element 4.03.15 “Decommissioning Plan” in the WBS as a phase 4 element as presented in Section L, Attachment L-5, Schedule 4 and Attachment L-6.

**Question 251:** Revised Attachment L-5 schedule 4 indicates in cells O-9 and O-10 a WBS number of 2.4.01 (for Level 1 Phase 8 cost element .01) and 2.4.02 (for Level 1 Phase 4 cost element .02). What does the 2 in the WBS (2.4.01 and 2.4.02) represent? What is the correlation between the “4” in 2.4.01 and Phase 8?

**Answer:** See answer to Question 248.

**Question 252:** Should we present separate cost lines for Phase 2, 3 and 4 for WBS elements identified with multiple phases (e.g. Environmental Remediation Task, WBS Description Project Management & Support shows phases 2, 3, and 4.)

**Answer:** Section L, Attachment L-5, Schedule 4 and Attachment L-6. For WBS elements containing multiple phases, offerors should include a separate cost line in Attachment L-5, Schedule 4 for each Phase of the WBS description. For example, “Project Management & Support” under the Environmental Remediation Task should have three cost lines entered into Schedule 4 as 2.02, 3.02 and 4.02. Offerors should include the cost for each phase of “Project Management & Support” under the Environmental Remediation Task by fiscal year in accordance with the instructions contained in Schedule 4.

**Question 253:** Would the DOE please confirm our outline for Criterion 1 and Criterion 4 are accurate:

Criterion 1 – Relevant Experience

1.1 Attachment L-2, Experience & Past Performance Reference Information Form

*For example:*

Team Member #1: 3 projects—Parts A&B for each project

Team Member #2: 3 projects—Parts A&B for each project

Team Member #3: 3 projects—Parts A&B for each project

Criterion 4 – Relevant Past Performance

4.1 Attachment L-2, Experience & Past Performance Reference Information Form

*For example:*

Team Member #1: 3 projects—Parts A&B for each project      *Same information as*

Team Member #2: 3 projects—Parts A&B for each project      *submitted in Criterion 1*

Team Member #3: 3 projects—Parts A&B for each project

4.2 Attachment L-2, Experience & Past Performance Reference Information Form Part B

(any contracts terminated for all team members within the past 5 years, client contact information, issues/resolutions)

4.3 Attachment L-4, Past Performance Letter and Questionnaire

4.4 Subcontractor Letters of Authorization

**Answer:** See answers to Questions 47-49, 52-62, 65-72, 209, 211-217. If the information contained in Volume II of an offerors proposal is out of order or provided in duplicate, the Government will re-order the information to be in the format prescribed in the solicitation. The Government will not reject offerors' proposals or lower offerors' evaluations if the Government needs only to re-order the information to be in the format prescribed in the solicitation.

**Question 254:** The first sentence of the answer to Question 47 states that "Offerors should complete only one Attachment L-2 Experience and Past Performance Reference Information Form for each contract identified and include the Attachments L-2 in the Technical Proposal, Volume II, Criterion 1." However, the second sentence of the second paragraph of the answer to Question 65 states that "Only one Part B of Attachment L-2 should be submitted for the offeror and for any major or critical subcontractor..." Should we provide: 1) an Attachment L-2, Part A and Part B, for each contract identified (up to three) for the offeror and for each contract identified (up to three) for each major or critical subcontractor; or 2) Up to three Attachments L-2, Part A and a single Attachment L-2, Part B each for the offeror and all major or critical subcontractors; or 3) Up to three Attachments L-2, Part A and a single Attachment L-2 Part B that combines information for the offeror and each major or critical subcontractor?

**Answer:** See answer to Questions 65, 211 and 213.

**Question 255:** We understand that Attachment L-2, Part A, will be used for evaluation under both Criterion 1 and Criterion 4, and that Attachment L-2, Part B, will be used for evaluation only under Criterion 4. In our proposal, should we include Attachment L-2, Part A, under Criterion 1, and Attachment L-2, Part B, under Criterion 4?

**Answer:** Section L.31(1) Criterion 1 – Relevant Experience and L.31(4) Criterion 4 – Relevant Past Performance. Offerors should complete only one Attachment L-2 Experience and Past Performance Reference Information Form for each contract identified and include the Attachments L-2 in the Technical Proposal, Volume II, Criterion 1. See also answers to Questions 65 and 70.

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**Question 256:** You've indicated that the L-5 spreadsheets are going to be changed and that other clarifications are going to be incorporated in an amendment. Can you please send out a global announcement detailing when the amendment is expected to be released and what date the remaining questions are to be answered.

**Answer:** Section L, Attachment L-5, was revised via Amendment 003 posted to the RFP website on Monday, September 28, 2009.

**Question 257:** The last sentence in this answer states "Section L.31 Proposal Preparation Instructions – Technical Proposal – Volume II shall be revised per amendment to state 'The Technical proposal shall not exceed thirty (35) pages for Criterion 2 and Criterion 3:...' Which is it? 35 makes sense.

**Answer:** Reference answer to Question 134. The answer should read "Section L.31 Proposal Preparation Instructions - Technical Proposal - Volume II shall be revised per amendment to state "The Technical proposal shall not exceed **thirty-five** (35) pages for Criterion 2 and Criterion 3; pages in excess of this will not be evaluated."